

PIKS is a Personal Information and Knowledge System. Using PIKS you may share information, messages and files with your colleagues and also retrieve them in the table for your own needs.

You may submit rows in the table, share it, delete the unnecessary rows and collect the valuable ones. You may also use it with a Smartphone, and use many functions of information processing available in databases.

Speech Recognition: For example, you may use the function dictate on a smartphone, the function of translation to different languages and others.

So PIKS may be used as a communication channel and also as a personal database.

- 1. Open your PIKS reference.**
- 2. Click CHAT. You can see the Form to insert your information.**
- 3. Fill in the large white field with your message or information.**
- 4. Topic and Topic Details should be filled with information about your topic.**
- 5. If the field Topic begins with *, the row may be further deleted. You may remove * then the row will not be removable.**
- 6. Click Submit-Go. You can see your information in the table.**
- 7. Click Delete records indicated with *. Then all rows with * will be deleted.**
- 8. Click Upload File. You can see the menu Select File. You may upload the file in pdf or image and submit it.**
- 9. Click Upload Folder. You can see all submitted files if you like. You may find your file, click on it and see it on the web. If you copy the reference you may use it while creating a new form.**
- 10. Click Chat. While creating a new form you may insert the reference to the uploaded file into the Link field.**
- 11. You may see the uploaded file in the table if you click Go.**